

Hand Hygiene Recording Observation Sheet

Date: ___/___/___ Observer Name: _____ Start time: _____ Finish time: _____

Assessment Number: _____ Session Number: _____ Bay Number: _____

Ward & Bay commenced at: _____ Movement: Yes No If yes, reason: _____

Moved to ward & bay: _____ Movement: Yes No If yes, reason: _____

Moved to ward & bay: _____ Movement: Yes No If yes, reason: _____

Moved to ward & bay: _____ Movement: Yes No If yes, reason: _____

Moved to ward & bay: _____ Movement: Yes No If yes, reason: _____

Moved to ward & bay: _____ Movement: Yes No If yes, reason: _____

Observer movement:

Field observers proceed to the next bay, in a clock-wise direction if no activity occurs during 2-minutes of observation.

Reasons for moving on may include:

- 1 = No Health Care Worker (HCW) entered the bay.
- 2 = HCWs behind curtains (HCW or patients objected to being directly observed).
- 3 = No patients present.
- 4 = Bay already being observed.
- 5 = Patient deceased.
- Or other reason - specify.

Instructions:

- Allocation schedule determines bay to be observed.
- Complete details required on the allocation schedule prior to commencing observation session.
- Commence observation session (20 minutes) in allocated bay or move to the next bay, in a clock-wise direction, if necessary (see observer movement reasons above).
- View Health Care Worker (HCW) activities behind curtains.
- The number of HCWs observed at one time depends on the level of activity. Only document opportunities for hand hygiene when the HCW can be accurately observed.
- If no activity occurs during 2-minutes observation, proceed to the next bay in a clock-wise direction.
- Record reasons for observer movement.
- On completion of observation session, secure forms together and number each page.

<div style="border: 1px solid black; width: 100%; height: 100%; padding: 5px;"> <div style="text-align: right; border: 1px solid black; width: 40px; height: 20px; margin-bottom: 5px;">RN</div> <div style="display: flex; justify-content: space-between; align-items: center;"> NE ? </div> <div style="text-align: center; margin: 5px 0;">SAMPLE</div> <div style="display: flex; justify-content: space-between; align-items: center;"> S ONLY </div> <div style="display: flex; justify-content: space-between; align-items: center;"> PT X </div> </div>					<div style="border: 1px solid black; width: 100%; height: 100%; padding: 5px;"> <div style="border-top: 1px solid black; height: 100%;"></div> </div>
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Notes:

_____ =1 line: HCW moves to the next patient within the bay area (i.e. 4 patient bay)

===== =2 lines: HCW has left the bay area / room